

**NAGINDAS KHANDWALA COLLEGE OF COMMERCE, ARTS & MANAGEMENT  
STUDIES AND SHANTABEN NAGINDAS KHANDWALA COLLEGE OF SCIENCE**

25<sup>th</sup> November, 2024

**INTERNAL QUALITY ASSURANCE CELL**

**NOTICE**

A meeting of the IQAC Committee will be held on Monday, 2<sup>nd</sup> December, 2024 at 11:00 am in Hybrid Mode at 7<sup>th</sup> floor, C-Wing and Google Meet to discuss the following agenda.

Google Meet Link:

**IQAC External Meeting 2**

Google Meet Link: <https://meet.google.com/zoc-pgto-ehy>

**AGENDA**

1. To read and confirm the minutes of the previous meeting.
2. To discuss the preparation of AQAR for A.Y. 2023-24.
3. To discuss the results of Examination to be conducted in October / November 2024.
4. To discuss the activities conducted by Research Cell.
5. To discuss the activities planned and conducted for current academic year.
6. To discuss the activities undertaken for Environment.
7. Any other business with the permission of the Chair.

**PROF. DR. MONA MEHTA  
COORDINATOR**

**PROF. DR. MOUSHUMI DATTA  
CHAIRPERSON**

## MINUTES

A Meeting of the I.Q.A.C. Committee was held on Monday, 2<sup>nd</sup> December, 2024 at 11:00 am in Hybrid Mode.

Principal Prof. Dr. Moushumi Datta presided over the meeting. Mr. Vishal Parekh, Ms. Sonali Vhatkar, Ms. Aayushi Premjayani and Capt. Chintan Bhatia were granted leave of absence.

The following members were present:

SR NO	ROLE	NAME	DESIGNATION
1	Chairperson	Prof. Dr. Moushumi Datta	Principal
2	Coordinator	Prof. Dr. Mona Mehta	Vice Principal, HOD – Management Studies
3	<b>Members</b>		
a)	Managing Committee	Mr. Digant H. Upadhyaya	Hon. Secretary, MKES
b)	Nominee from Local Society	Prin. Himanshu Davda	Principal, Jhunjhunwala College
c)	Nominee from Industrialist	Mr. Dilip Gala	Hon. Secretary, MKES
d)	Nominee from Stakeholders	Dr. Suhasini Arya	Director, K.G. Mittal College
e)	Teachers	Prof. Dr. Kavita Kalkoti	Head, Dept. of Commerce
		Prof. CA. Dr. Reena Desai	Head, Dept. of Accountancy
		Dr. Preeti Tripathi	Assistant Professor, Dept. of Commerce
		CA Dr. Sindhu Menon	Assistant Professor, Dept. of Accountancy
		Dr. Poonam Popat	Coordinator, Dept. of Finance and Banking
		Mrs. Poonam Shah	Coordinator, Dept. of Finance and Banking
		Dr. Sweety Garg	Assistant Professor - Dept. of Computer and Information Science
		Mrs. Sonali Singh	Assistant Professor - Dept. of Management Studies
		Mr. Ashish Modi	Assistant Professor, Dept. of Computer and Information Science





f)	Controller of Examination	Mrs. Elizabeth Leah George	Assistant Professor, Dept. of Computer and Information Science
g)	Senior Administrative Officer	Mr. Chandrashekhar M. Penta	Administration
h)	Special Invitee	Dr. Mrs. Ancy Jose	Director, MKES

1. To read and confirm the minutes of the previous meeting.

Minutes of earlier meeting were read and confirmed.

2. To discuss the preparation of AQAR for A.Y. 2023-24.

Prof. Dr. Moushumi Datta informed everyone that work for AQAR Report is on the verge of completion. We will be able to submit the same on or before 31<sup>st</sup> December 2024.

3. To discuss the results of Examination to be conducted in October / November 2024.

Ms. Elizabeth Leah George, Controller of Examinations informed the members that the Academic year of 2024-25 had its initial examinations of October/November conducted for all UG and PG programmes with a pass percentage of 90.75% till date. The Semester I examinations of BMS/ BBA programmes under AICTE is planned from February 10, 2025 to February 18, 2025.

4. To discuss the activities conducted by Research Cell.

Prof. Dr. Kavita Kalkoti, Convener of Research Cell, informed all that First Zonal Round of Aavishkar – Intercollegiate Research Competition organized by University of Mumbai is scheduled on 13<sup>th</sup> December 2024. Six monthly presentation of Seed Money Projects is scheduled on 21<sup>st</sup> December 2024.

5. To discuss the activities planned and conducted for current academic year.

Coordinator, Prof. Dr. Mona Mehta informed everyone that activities are conducted by IQAC successfully:



Name of the Event	Date
Garbotsav: The Rhythm of Hope in collaboration of Lions International: LEO Club of Management Mahavir Nagar	28 <sup>th</sup> September 2024

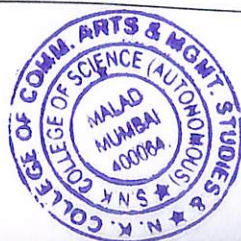
She further stated that following activities are planned in upcoming month:

Name of the Event	Date
FDP on Teaching with Harvard Simulations in association with MKES - IMSR	5 <sup>th</sup> December 2024
Workshop on Emotional Well-being for administrative staff in association with Dept. of Psychology	8 <sup>th</sup> January 2025
Controller of Examination Summit on theme Achieving Excellence in Assessment and Evaluation in association with Examinations and Evaluations Committee	9 <sup>th</sup> January 2025
Endeavour'25 – Empowering Educators Topic: The Mantra for New Age Teachers	22 <sup>nd</sup> January 2025

6. To discuss the activities undertaken for Environment:

Mr. Ashish Modi, Convener of Green Club stated that total 18 activities were organized for promotion of Environment till date:

Sr. No.	Date	Name of Activity	Organized by
1	19 <sup>th</sup> July 2024	E-Waste Collection Drive	B-Foundation
2	28 <sup>th</sup> July 2024	Sapling Plantation Drive	Green Club
3	10 <sup>th</sup> August 2024	Poster Making Competition on theme - Ban Plastic Usage	Green Club
4	18 <sup>th</sup> August 2024	Greenathon - Walk for Environment Cause (Save Ponds)	Green Club
5	18 <sup>th</sup> August 2024	Beach Cleanup Drive, Arnala	NSS
6	21 <sup>st</sup> August 2024	E-Waste Collection Drive	Green Club





7	3 <sup>rd</sup> September 2024	Quiz Competition on Awareness on Usage of Eco-Friendly Ganesha Idol and immersion in Artificial Ponds	Green Club
8	6 <sup>th</sup> September 2024	Tree plantation drive	NKare Social Cell
9	7 <sup>th</sup> September 2024	Traffic Management	RCK
10	12 <sup>th</sup> September 2024	Beach Clean Up Drive	RCK
11	18 <sup>th</sup> September 2024	Beach Clean Up Drive	Green Club
12	18 <sup>th</sup> September 2024	Beach Clean Up Drive	NKare Social Cell
13	18 <sup>th</sup> September 2024	Beach Clean Up Drive	Students' Council
14	18 <sup>th</sup> September 2024	Beach Clean Up Drive	RCK
15	21 <sup>st</sup> September 2024	Rotary and District Beach Cleanup	RCK
16	21 <sup>st</sup> September 2024	Beach Clean Up Drive	BAMMC
17	2 <sup>nd</sup> October 2024	Coastal Clean Up Drive	NSS
18	6 <sup>th</sup> October 2024	Beach Clean Up Drive	B-Foundation

7. Any other business with the permission of the Chair.

There have been no other business and meeting ended with vote of thanks to Chair.

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**PROF. DR. MONA MEHTA**  
**IQAC COORDINATOR**

**READ CONFIRMED AND SIGNED.**

*M. Datta*

**PROF. DR. MOUSHUMI DATTA**  
**CHAIRPERSON**



am:

Nova

Vice Principal & IQAC Coordinator

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Principal

